

## Cover My Shift

### Description

In certain industries such as education, retail, and food service, there are often situations when a person needs to take time off. Many companies make employees rummage through complicated staffing documents (digital or physical) to find other employees to cover their shift(s). This is also an extra burden on managers often trying to be flexible and help employees and maintain appropriate staffing. This project is to design a service that can solve this problem of quickly and efficiently meeting the needs of employees and managers.

Suggested and created by Gregg Sanders

### Project details

- Category: General
- Difficulty:
- Suggested stack: Not specified
- Approval status: Approved

### Target users

Employee needing time off

Employees who can cover that shift

### Managers

### Tags

MVP, Notes, Optional

### User Stories

#### Emergency

As an employee, I have an emergency that requires me to miss a single shift in the next 24hrs

#### Vacation

As an employee, I want to schedule a week vacation.

#### Shift

As an employee, I want to volunteer to cover for one shift.

#### Multiple shifts

As an employee, I want to cover several shifts.

#### Reject

As a manager, I want to reject a request and leave a message why.

### Coverage

As a manager, I want to see whether all shifts are covered for a particular day.

### Notification

As a manager, I want a notification if a shift is uncovered and is within 48hrs of today.

### Severity

As a manager, I want to know if the posted request is an emergency and cannot be avoided.

### Overtime

As a manager, I cannot let a person cover too many shifts that would cause him/her to get overtime.

### Limits

As a manager, I cannot allow someone from a different department or rank (like managers covering for servers at a restaurant) cover a shift.